

COMMITTEE ON ACCREDITATION MINUTES

October 24, 2007

**California Commission on Teacher Credentialing
Sacramento, California**

Committee Members Present

Joyce Abrams
Lynne Cook
Arlinda Eaton
Dana Griggs
Irma Guzman Wagner
Ed Kujawa
David Madrigal
Karen O'Connor
Sue Teele
Nancy Watkins

Staff Members Present

Larry Birch, Director
Teri Clark, Administrator
Jo Birdsell, Consultant
Teri Ackerman, Analyst/Recorder
Rebecca Parker, Consultant
Joe Dear, Consultant
Jan Jones-Wadsworth, Consultant

Committee Members Absent

Carol Leighty
Ruth Sandlin

Others Present

Leslie Peterson Schwarze
Page Tompkins

CALL TO ORDER

The meeting of the Committee on Accreditation was called to order by Lynne Cook, Co-Chair, at 8:32 a.m. on Wednesday, October 24, 2007.

APPROVAL OF THE AGENDA

Co-Chair Lynne Cook reviewed the agenda for the October, 2007 meeting. It was moved, seconded (Teale/O'Connor) and carried to approve the agenda as written.

APPROVAL OF THE MINUTES

The minutes of the August, 2007 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Kujawa/Abrams) and carried to approve the minutes as amended.

CO-CHAIR AND MEMBER REPORTS

Co-Chair, Lynne Cook mentioned that she delivered the Twelfth Annual Report to the Commission at the October Commission meeting. (Co-Chair, Dana Griggs was unable to attend.) Commission Liaison, Leslie Peterson Schwarze added that the Commission was very supportive and asked good questions, resulting in a good outcome.

Ed Kujawa noted that it was nice to once again have Commission Staff at the Cal Council meeting in October, adding that they contributed a strong flavor of what is going on at the Commission. He stated that it was a real positive experience.

Arlinda Eaton noted that CSU, Northridge hosted a Technical Assistance Meeting in September, which all of the attendees found to be very helpful.

STAFF REPORT

Administrator, Teri Clark announced that two new consultants have joined the Commission, Terry Janicki and Rebecca Parker. Rebecca will be working as a member of the key accreditation staff along with Teri Clark, Cheryl Hickey and Jo Birdsell. It was also noted that two additional consultants will be starting with the Commission next week, Wayne Baser, and Catherine Keegan.

Administrator Clark thanked all of the members at the meeting for their attendance, especially those who were affected by the fires in Southern California. She also added that Consultant, Cheryl Hickey was unable to attend the meeting as she was home with her daughter who is recovering from ear surgery.

Administrator Clark gave a short report of the accreditation sessions presented at the CCAC in early October. Approximately 940 people attended the convention, with 15-50 attendees at each of the 6 different accreditation presentations. Staff is currently working on the Commission accreditation web page in order to make it more “user friendly”. Administrator Clark also added that she along with Larry Birch, Dale Janssen, Margaret Olebe, and Jan Jones-Wadsworth represented the Commission at the Fall CCTE conference and noted that the Commission has made a commitment that staff will attend CCTE in March.

Administrator Clark mentioned that program review panels for Special Ed and Career Tech Ed (formerly Vocational Ed) will begin in January and requested that COA members let her know of any possible volunteers who wish to serve on these panels.

REPORT OF PROGRAM AND INSTITUTIONAL ACCREDITATION RECOMMENDATIONS

Program(s) of Professional Preparation for the Administrative Services Credential

It was moved, seconded (Griggs/Teele) and carried to grant initial accreditation to the following programs of professional preparation:

California State University, Fresno
Professional Clear Administrative Services Credential

San Francisco State University*
Preliminary Administrative Services Credential
Preliminary Administrative Services Internship

Professional Clear Administrative Services Credential

* These programs were previously approved and are responding to the newly adopted standards.

Fresno Pacific University

Preliminary Administrative Services Credential

Preliminary Administrative Services Internship

Professional Clear Administrative Services Credential

California State University, Chico

Preliminary Administrative Services Credential

Preliminary Administrative Services Internship

Program(s) of Professional Preparation for the Education Specialist Credential

It was moved, seconded (Griggs/Teele) and carried to grant initial accreditation to the following programs of professional preparation:

Fresno Pacific University

Professional Clear Level II Education Specialist Credential Program:

Education Specialist: Early Childhood Special Education

Early Childhood Special Education Certificate

Stanislaus County Office of Education

Preliminary Level I and Professional Clear Level II Education Specialist Credential Program:

Education Specialist: Moderate/Severe Disabilities District Internship Option II

California Baptist University

Professional Clear Level II Education Specialist Credential Program:

Education Specialist: Moderate/Severe Disabilities

California Lutheran University

Professional Clear Level II Educational Specialist:

Deaf and Hard of Hearing

California State University, San Marcos

Speech-Language Pathology Services Credential

Programs of Professional Preparation for the Pupil Personnel Services Credential

It was moved, seconded (Griggs/Teele) and carried to grant initial accreditation to the following program of professional preparation:

Phillips Graduate Institute

School Psychology Internship

Programs of Professional Preparation for the Single Subject Credential

It was moved, seconded (Griggs/Teele) and carried to grant initial accreditation to the following program of professional preparation:

Mount St. Mary's College
Single Subject Internship Program

Programs of Professional Preparation for the District Internship Credential

It was moved, seconded (Griggs/Teele) and carried to grant initial accreditation to the following programs of professional preparation:

REACH Teacher Intern Credential Program
Multiple Subject District Internship
Single Subject District Internship

Recommendations about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Griggs/Madrigan) and carried that the Deaf and Hard of Hearing Credential Program at San Francisco State University be withdrawn at their request, effective August 2009, and that no new candidates be accepted to the program effective October 24, 2007.

It was moved, seconded (Griggs/O'Connor) and carried that the Preliminary Administrative Services Credential Program at Stanford University be withdrawn at their request, effective October 24, 2007.

UPDATE ON SB 2042 WORK TO DATE

This information item was presented by Administrator, Teri Clark. At the August 2007 Commission meeting, staff brought forth a series of items related to SB2042 work that remains to be completed, issues related to the subject matter preparation for multiple and single subject teachers. Four policy questions were presented and discussed by the Commission. Staff was directed to return with a new item addressing three of the four items. Staff is currently developing an overview item to be presented at the December Commission meeting. On September 26, a meeting was held regarding the RICA validity study. Proposed revisions to RICA were addressed at this meeting which will be included in the agenda item for the Commission. A group of experts from the Elementary and Higher Ed areas is scheduled to meet for one day in order to address Program Standard 7. Their suggestions will also be included in the December Commission agenda item.

ACCREDITATION FRAMEWORK

Minutes of the October, 2007 Meeting

This item was presented by Consultant, Jo Birdsell. The Draft *Accreditation Framework* was brought forward to the COA for recommendation to take to the Commission at its December meeting for consideration and adoption. It was moved, seconded (Teele/Griggs) and carried that the Draft *Accreditation Framework* be placed on the Commission agenda for the December 2007 meeting.

EXPERIMENTAL PROGRAM STANDARDS

Consultant, Jo Birdsell presented an update on stakeholder input on the Experimental Program Standards to the COA before they are submitted to the Commission for approval. Recommendations were reviewed and discussed by the COA. As a result of that discussion, the members of the COA asked that this item be placed on the January COA agenda for further review and discussion and go before the Commission at their March meeting.

CTC/NCATE CROSSWALK

Administrator, Teri Clark gave an overview of the crosswalk between the NCATE 2000 standards and the Commission's Common Standards (2002) as developed by the COA. Due to the adoption by the Commission of revised Common Standards (2007) a new crosswalk was developed. The COA was asked to take action to adopt the new crosswalk for use by institutions preparing for merged CTC-NCATE activities.

COA members met in subgroups for 25 minutes to review the crosswalk. Each group included at least 1 NCATE member, 1 K-12 representative and 1 Higher Ed representative. After reviewing and discussing the crosswalk, some revisions were suggested. It was moved, seconded (Griggs/Teele) and carried that the COA adopt the crosswalk for Institutions of Higher Education with all recommended changes.

PROGRAM APPROVAL AND POSSIBLE INACTIVE STATUS

Administrator, Teri Clark gave an overview of the report which addresses the option of adding an "Inactive" status to the Commission's program approval procedures for those programs which are listed by the Commission as being approved, but are not actually in operation. Staff recommended that the COA take action to direct staff to develop language to implement the addition of the option of the status of 'Inactive' to the program approval program procedures.

It was agreed by COA consensus that staff take information from the discussion of this item and develop language options which may be better understood by the field rather than 'inactive'. These options will be included in an Agenda item to be presented at the January COA meeting.

DEFINITIONS OF STIPULATIONS AND IMPLICATIONS OF THE LEVEL OF STIPULATION

This information item was presented by Administrator, Teri Clark for Consultant, Cheryl Hickey. Discussion regarding modifications and clarification to the terms Accreditation with Technical Stipulations and Accreditation with Substantive Stipulations was continued from the

August, 2007 COA meeting. The objective of revising the definitions of stipulations is to provide greater direction to reviewers in determining appropriate levels of recommended stipulation, to better serve institutions be enhancing the understanding of various levels of stipulations, and clear information to the COA.

There was consensus among members that the terms, ‘Technical Stipulations’ and ‘Substantive Stipulations’ be removed. Staff will develop a new item for the January COA meeting containing a rubric of the actions of the various levels of stipulation.

REPORT ON PILOT OF BIENNIEL REPORT

Administrator, Teri Clark and Consultant, Jo Birdsell presented this item for Cheryl Hickey. It was moved, seconded (Teele/Cook) and carried that Biennial Reports be accepted by the Commission for review in either August, October or March, based upon the institution’s operation schedule. It was moved, seconded (Cook/O’Connor) and carried that the COA approve the tracked edit changes in Attachment B of the Proposed Revisions to the Biennial Report Template.

UPDATE ON THE PROGRAM ASSESSMENT PROCESS

Consultant, Jo Birdsell, presented this information item which provided an update on the implementation of Program Assessment. Discussion was held by the COA members which will be used to inform and clarify assessment for the field.

UPDATE ON BIR TRAINING

Administrator, Teri Clark, presented this information item pertaining to the training held in September in Sacramento. The four day training included a mix of both new and previously trained BIR members. A second BIR training is scheduled for January in Riverside. So many people have applied for the January training that applicants are being turned away. However, the Commission will continue to accept applications to the BIR on an ongoing basis. At this time, there is a strong need for applicants with Reading expertise and K-12 experience.

PROFESSIONAL ORGANIZATIONS AND PROCESS TO ASSESS EQUIVALENCE

This information item begins a discussion of how to coordinate accreditation activities for programs that also seek either professional or national accreditation. Consultant Jan Jones-Wadsworth provided information regarding affiliated professional organizations for Special Education and Consultant, Joe Dear did the same for professional organizations for Counseling. Staff has agreed to check with NCATE regarding national recognition and national accreditation. Additional information will be provided at the January COA meeting for further discussion.

ADJOURNMENT

The meeting was adjourned by Co-Chair, Dana Griggs at 2:57 on October 24, 2007.

